



**Niskayuna Central School District**  
 1239 Van Antwerp Road, Niskayuna, NY 12309  
 (518) 377-4666 | (518) 377-4074 fax | [HumanResources@niskayschools.org](mailto:HumanResources@niskayschools.org)

**Instructional/  
 Professional  
 Application**  
 (10/17)

*An Equal Opportunity/Affirmative Action Employer*

**Position Desired**

Teacher                      Administrator                      Other (Specify):  
 Are you interested in being a substitute if no position is available?                      Yes                      No

**Personal Information**

Name:	Former name(s):
Address Line 1:	Cell Phone:
Address Line 2:	Other Phone:
City, State, Zip:	Email address:
Are you a U.S. Citizen?                      Yes                      No	If No, are you legally eligible to work in the U.S.?                      Yes                      No

**Education**

School/Location	Major/Minor	Dates Attended	Degree
High School:		to	
College/Other:		to	
College/Other:		to	
College/Other:		to	

Describe any scholastic honors, service awards or special training or skills you have:

Do you speak any languages other than English?                      Yes                      No  
 If yes, list languages and degree of fluency:

**Certification(s)**

Subject Area	Type	Effective Date

**Student Teaching**

Dates	School Name/Location	Subject/Grade Level	Supervising Teacher

**Educational Experience**

List your school related employers in order beginning with the current/most recent experience first. Please use an additional sheet if necessary.

Start Date:	District Name:	Salary \$	FT	PT	Sub
	Address:				
End Date:	Supervisor Name:	Supervisor Phone:			
	Grade/Position:	Reason for Leaving:			

Describe your duties:

Start Date:	) Name:	Salary \$	FT	PT	Sub
	Address:				
End Date:	Supervisor Name:	Supervisor Phone:			
	8 h :	Reason for Leaving:			

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Describe your duties:

Start Date:	) Name:	Salary \$	FT	PT	Sub
	Address:				
End Date:	Supervisor Name:	Supervisor Phone:			
	8 h :	Reason for Leaving:			

Describe your duties:

### Related Professional Experience

Describe other professional work (i.e., publications, committee work, curriculum writing, educational travel, lectures, membership in organizations, etc.):

Describe any experiences you have with culturally or ethnically diverse organizations or community partnerships:

### Extracurricular Activities & Athletics

Describe other extracurricular activities that you have participated in and/or are willing to be involved such as clubs, performing groups, etc.:

Describe any athletic teams you have played on or coached, and/or are willing and able to coach:

**Prior Tenure Record**

Have you ever been granted tenure in another school district in New York State:	Yes	No
*If yes, please identify the school district:		
*Date tenure granted:		
Have you ever been denied tenure in another school district in New York State:	Yes	No
*If yes, please identify the school district:		
*Identify reason for denial of tenure:		
*Date tenure denied:		

**Other Employment Experience**

List your employers in order beginning with the current/most recent experience first. Please use an additional sheet if necessary.

Start Date:	Employer Name:	Salary \$
	Address:	
End Date:	Supervisor Name:	Supervisor Phone:
	Your Job Title:	Reason for Leaving:

Describe your duties:

Start Date:	Employer Name:	Salary \$
	Address:	
End Date:	Supervisor Name:	Supervisor Phone:
	Your Job Title:	Reason for Leaving:

Describe your duties:

Start Date:	Employer Name:	Salary \$
	Address:	
End Date:	Supervisor Name:	Supervisor Phone:
	Your Job Title:	Reason for Leaving:

Describe your duties:

Start Date:	Employer Name:	Salary \$
	Address:	
End Date:	Supervisor Name:	Supervisor Phone:
	Your Job Title:	Reason for Leaving:

Describe your duties:

**References**

List five references, including current supervisor and at least one former supervisor.

Name	Relationship	Organization	Phone

### Representations

Have you ever worked for the Niskayuna Central School District? Yes      No

If yes, where?	Dates:	
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Have you ever been fingerprinted for purpose of employment? Yes      No

If yes, where?	Date:	
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Have you ever been discharged or asked to resign from a prior position? If yes, where? Yes      No

Have you ever resigned from a position after a complaint was received about you, or while your conduct was under investigation or review? If yes, where? Yes      No

Have you ever been convicted of a crime (felony or misdemeanor), or do you have criminal charges pending? If yes, please complete the following (attach additional sheets if necessary): Yes      No

Court	Location	Charge/Conviction	Date	

Have you ever had any professional license or Certificate of any sort denied, revoked, or suspended by any government agency? If yes, please explain: Yes      No

Have you ever had a license or certificate denied or terminated because of unsatisfactory fingerprints or teaching? Yes      No

Have you ever been disqualified for employment for any civil service position? Yes      No

Have you ever been found guilty and/or have you ever pleaded guilty to disciplinary charges brought against you under Section 3020-a of the Education Law or Section 75 of the Civil Service Law? Yes      No

Has a Family Court or any other court ever rendered a finding indicating that you have abused or neglected a child? If yes, please complete the following: Yes      No

Court	Location	Judge	Date	

### Applicant's Statement

(Please tell us any additional information that you feel would be helpful in evaluating your application, including why you want to work for Niskayuna Central School District. Use additional sheets if necessary.)

I certify that all statements made by me on this application are true and complete to the best of my knowledge. I understand that any false or misleading statements and/or any omissions, on my application, or on any other supporting documents, will be considered justification for disqualification of my application or termination of employment. I authorize an investigation of all statements herein and further authorize all cited references to give you any and all information they may have, and release all parties from all liability for any damage that may result from furnishing same to you. I authorize the Niskayuna Central School District to check my references, to obtain information from my former employers and educational institutions, to take other action to investigate any information provided in my employment application, and to obtain information relevant to evaluating my qualifications and fitness for a position. I authorize the Niskayuna Central School District to obtain information about my criminal record and authorize all government agencies to provide information about my criminal record to the district.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_